

JUNE 23 – MEETING 25  
VOLUME 28

The Ross County Board of Commissioners met on this day, June 23, 2025, in regular session.

Commissioner Jack Everson called the meeting to order at 9:00 a.m., with Commissioners David Glass and James Lowe, in attendance.

Commissioner Everson led the Pledge of Allegiance.

MINUTES APPROVED

Mr. Lowe moved, Mr. Glass seconded, the minutes of the June 16, 2025 meeting, be approved as submitted.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

BILLS APPROVED FOR PAYMENT

Mr. Lowe moved, Mr. Glass seconded, the following bills of the county be approved for payment:

DEPARTMENT	PAY TO NAME	TOTAL VALUE	DEPARTMENT	PAY TO NAME	TOTAL VALUE
Treasurer	Glacier Mountain Bottled Water	17.5	Juvenile Court	Speedway Prepaid Card LLC	200
Treasurer	Cincinnati Bindery and Packaging	4200	Engineer	S & S Aggregator	7350.61
Treasurer	Office City Express	15.83	Engineer	Sunbelt Rentals, Inc.	68
Treasurer	Gannett Ohio LocalIQ	775.8	Engineer	B & M Quality Paving, LLC	3770
Sheriff	PVP Communications	898	Engineer	Modern Office Methods, Inc.	460.18
Sheriff	Columbus Radiology Corp.	592.7	Engineer	Malvin Stone Co.	2038.46
Sheriff	MedCare Ambulance	351.52	Engineer	Malvin Stone Co.	4183.73
Sheriff	American AED, LLC	414	Engineer	S & S Aggregator	4491.4
Sheriff	PAUL HAWK	1665	Engineer	Jack's Tire & Auto Center, Inc.	941.32
Sheriff	Krace Gill	960	Engineer	Hart, Linda	500
Sheriff	Anamark Services, Inc.	8427.24	Engineer	Fortenal Company	62.37
Sheriff	Adena Health System	12.73	Engineer	EQUIP BUSINESS SOLUTIONS	181.08
Sheriff	Hospitalist Medicine Physicians	125.82	Engineer	Cappel Coal & Supply Co.	108.01
Sheriff	DTB Distributors, Inc.	128.38	Engineer	Cappel Coal & Supply Co.	20.53
Sheriff	DTB Distributors, Inc.	1465.33	Engineer	Old Canal Shop	33
Sheriff	DTB Distributors, Inc.	1104.96	Engineer	Airgar Great Lakes	1167.82
Sheriff	Fultz, Glenn R.	800	Engineer	Advance Auto Parts	74.84
Sheriff	Office City Express	76.08	Engineer	Rusty Wigot	46.25
Sheriff	Office City Express	18.5	Deq Warden	Office City Express	49.98
Sheriff	Office City Express	126.9	Coroner	Witmer Public Safety, Inc.	50.28
Sheriff	Office City Express	118.97	Coroner	Maccarin Creek Tactical	79.98
Sheriff	Vance Outdoor, Inc.	1793.5	Coroner	Amazon Capital Services	20.98
Sheriff	Superior Uniform Sales, Inc.	375	Common Pleas Court #2	MATTHEW S SCHMIDT	299.78
Sheriff	Pennell, Julia	998.3	Common Pleas Court #1	Office Depot Inc.	29.08
Sheriff	Ohio Peace Officer Training Academy	425	Common Pleas Court #1	Ohio Common Pleas Judge's Association	450
Sheriff	APCO, AFC, Inc.	50	Common Pleas Court #1	Amazon Capital Services	49.04
Sheriff	Gla Fiber	2311.49	Common Pleas Court #1	Chillicothe Gazette	78.98
Sheriff	Gla Fiber	774.95	Commissioners	Bricker Graydon LLP	212.5
Sheriff	Pitney Bowser	6.46	Commissioners	Bricker Graydon LLP	318.75
Sheriff	Pitney Bowser	53.81	Commissioners	Marter Locksmith and Safe Services	8
Sheriff	Pitney Bowser	25.83	Commissioners	Fultz's Glass & Door, LLC	26000
Sheriff	Pitney Bowser	129.15	Commissioners	Gla Fiber	114.05
Sheriff	DPS Media, Inc.	143	Commissioners	State Electric Supply, Inc.	18.7
Sheriff	C & D Monitoring LLC	419.4	Commissioners	Speed Mechanical	26947
Sheriff	P&R Communications Service, Inc.	10496	Commissioners	RJ Wright and Sons LTD	809.71
Sheriff	Modern Office Methods, Inc.	407.28	Commissioners	Detillion Landscape Materials LLC	444
Sheriff	Modern Office Methods, Inc.	330.96	Commissioners	Firher, Brent	268
Sheriff	Modern Office Methods, Inc.	378.73	Commissioners	Firher, Brent	170
Sheriff	Cognitions	3675.37	Commissioners	Firher, Brent	170
Sheriff	Accurate Heating & Cooling	1325.1	Commissioners	Firher, Brent	195
Sheriff	Adena Health System	48	Commissioners	Firher, Brent	268
Ross County Court System	US Bank Equipment Finance	1326.45	Commissioners	Firher, Brent	170
Ross County Court System	Hanart Jabs Inc.	4500	Commissioners	Firher, Brent	195
Recorder	Modern Office Methods, Inc.	76.44	Commissioners	Firher, Brent	195
Prosecuting Attorney	Axia Technology Partners, LLC	2880	Commissioners	Firher, Brent	308
Prosecuting Attorney	Axia Technology Partners, LLC	65	Commissioners	Firher, Brent	390
Probate Court	Hill, Laura J.	200	Commissioners	Amazon Capital Services	12.73
Probate Court	Amazon Capital Services	313.17	Clerk of Courts	Glacier Mountain Bottled Water	64
Planning Commission	American Structure Paint, Inc.	190600	Clerk of Courts	UPS	92.02
Planning Commission	BDT AID, Inc.	2579.75	Clerk of Courts	WorkEasy Software Holdings Corp.	894
Planning Commission	ORCHARD, HILTZ & MCCLIMEN	46572.48	Certificate of Title	Sunrubb Water	23.15
Planning Commission	NEW RIVER ENGINEERS INC	50900	Certificate of Title	Kellie Snyder	21.48
Planning Commission	BDT AID, Inc.	32397.49	Certificate of Title	US Bank Equipment Finance	105.01
Planning Commission	C.T. CONSULTANTS INC	12180	Building Department	Upcoast, Inc.	1418
Planning Commission	American Structure Paint, Inc.	25500	Board of Elections	Amazon Capital Services	92.92
Planning Commission	DESIGNING LOCAL LTD	156960	Board of Elections	The Water Express	10
Planning Commission	DESIGNING LOCAL LTD	19000	Board of Elections	Ohio Secretary of State	900
Planning Commission	Rio Grande Community College	594800	Auditor	Gla Fiber	116.84
Planning Commission	Ross County Treasurer	6499.21	Auditor	Treasurer, State of Ohio	3104.04
Planning Commission	Eli Martin Surveying, LLC	4800	Auditor	Brahm, Eric	1188
Law Library	Consortium of County Law Libraries	2249.04	Auditor	Fultz, Marina Marie	42
Law Library	Lexip-Hexir	498.99	Auditor	Clark, John K. Jr.	228
Juvenile Court	Printex Printing	250	Auditor	Clark, John K. Jr.	487.5
Juvenile Court	Deanna Menendez	48	Auditor	Clark, John K. Jr.	375
Juvenile Court	Abraxar Ohio	10695	Adult Probation	Empower Parent, Inc.	328
Juvenile Court	Amazon Capital Services	212.76	Adult Probation	Pike Co. Recovery Council	753.53
Juvenile Court	Intrinsic Interventions, Inc.	25	Adult Probation	Cathy Lint	26.46
Juvenile Court	Zane Trace Local School District	3543.59	Adult Probation	Eric Barbee	44.78
Juvenile Court	King, Krinten	900	Adult Probation	Cataya Ratliff	71.22
Juvenile Court	King, Krinten	500	Adult Probation	Jeff Oakley	62.32
Juvenile Court	King, Krinten	520.98	Adult Probation	Brandon Puckett	208.73
Juvenile Court	Speedway Prepaid Card LLC	3.95	Adult Probation	Chillicothe Gazette	425.03
					\$1,314,116.65

DEPARTMENT	PAY TO NAME	TOTAL VALUE
Recorder	Glacier Mountain Bottled Water	34.25
Recorder	GOVOS INC	2827.44
		\$2,861.69

DEPARTMENT	DESCRIPTION	TOTAL VALUE
Auditor	2025/2026 Corsa Program Costs	439530
		\$439,530.00

Total \$1,756,508.34

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

**THEN & NOW CERTIFICATES APPROVED**

Mr. Glass moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated June 9, 2025 through June 23, 2025, in the amount of \$30,586.70 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**APPROPRIATION OF FUNDS**

Mr. Glass moved, Mr. Lowe seconded, \$35,000.00be appropriated from General Fund into account code 100-00-00-7113 Liability Insurance, per a request of June 23, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes; Motion carried.

Mr. Lowe moved, Mr. Glass seconded, \$7,140.00 be appropriated from Law Library Fund into account codes 226-60-00-7001 Salaries and account code 226-60-00-7012 PERS, per a request of June 23, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Mr. Everson, yes; Motion carried.

**TRANSFER OF FUNDS**

Mr. Lowe moved, Mr. Glass seconded, to transfer \$15,000.00 from Operating 233 Fund, account code 233-46-85-7103 Contract Services into account code 233-46-85-7200 Equipment, per a request of June 23, 2025 from the Ross County Board of DD.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Mr. Everson, yes; Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to transfer \$3,000.00 from DTAC Fund account code 229-03-00-7101 Advertising and Printing, into account code 229-03-00-7014 Group Insurance, per a request of June 23, 2025 from the Ross County Treasurer.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes; Motion carried.

**WATER POLLUTION CONTROL LOAN FUND PAYMENT REQUEST**

Mr. Glass moved, Mr. Lowe seconded, to approve a WPCLF payment request for a sewer replacement at 2039 Cattail Road, Chillicothe OH, in the amount of \$15,334.00.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**2024 CONSTRUCTION CONTRACT AWARD WATER POLLUTION CONTROL LOAN FUND BATCH 5**

Mr. Lowe moved, Mr. Glass seconded, to award the contract for the WPCLF 2024 Batch 5 funding, distributed by the Ross County Health District to 18 Home Sewage Treatment System installers currently registered with the department. Bids were opened March 17, 9:00am as advertised in the Commissioner's office. It is the recommendation of the Ross County Health Department that the lowest bid submitted by Duncan & Daniels, LLC, in the amount of \$14,955.00, be accepted.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes; Motion carried.

**COMMUNITY DEVELOPMENT BLOCK GRANT NOTICE OF AWARD**

Mr. Glass moved, Mr. Lowe seconded, to sign the CDBG Grant Notice of Award to Prime Civil for the Richmondale Storm Sewer project, in the amount of \$45,185.00

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**SUBGRANT AWARD AGREEMENT US 23 MAJOR CRIMES TASK FORCE**

Mr. Lowe moved, Mr. Glass seconded, to sign the Ohio Department of Public Safety Subgrant Award Agreement in the amount of \$29,718.46 for operating funds for the US 23 Major Crimes Task Force.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes; Motion carried.

**SCRAP TIRE REMOVAL AND CLEANUP AGREEMENT**

Mr. Glass moved, Mr. Lowe seconded, to sign the Scrap Tire Removal and Cleanup Agreement to remove scrap tires and other associated solid wastes, if any, from the real estate described in the agreement.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**RECESS 9:45 AM – WORK SESSION**

**EXECUTIVE SESSION CALLED**

Mr. Glass moved, Mr. Lowe seconded, the Ross County Board of Commissioners adjourn into executive session at 1:10 pm, to discuss confidential business information, regarding Pixelle.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**REGULAR SESSION RESUMED**

The executive session called at 1:05 pm was adjourned, and the regular meeting resumed at 1:57 pm. No action was taken.

**APPOINTMENT GUARDIAN AD LITEM**

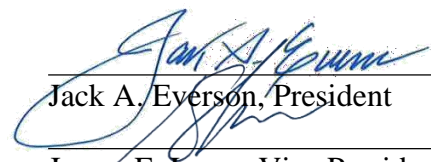
Mr. Lowe moved, Mr. Glass seconded, to accept the appointment from J. Jeffrey Benson, duly elected and qualified Judge of the Court of Common Pleas, Ross County, Ohio and in accordance with the law in such cases made and provided, do hereby appoint COURTNEY WOOTEN to serve as Court Appointed Special Advocate/Guardian ad Litem in the Juvenile Division of the Ross County Court of Common Pleas, Ross, Ohio. Said COURTNEY WOOTEN shall serve as such CASA/Guardian ad Litem without compensation March 20, 2025.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Mr. Everson, yes; Motion carried.

**OTHER BUSINESS**

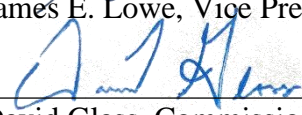
**ADJOURN**

Mr. Jack A. Everson, President, adjourned the regular meeting of June 23, at 2:45 p.m., Board of Commissioners of Ross County, Ohio



Jack A. Everson, President

James E. Lowe, Vice President



David Glass, Commissioner